



THE SINGARENI COLLIERIES COMPANY LIMITED

(A Government Company)

HRD DEPARTMENT

Ref.No. CRP/HRD/316-D/2022/1251

Dt: 23.07.2022

CIRCULAR

All Mines & Departments

It has been decided to give Apprenticeship training to the ITI candidates of Fitter, Electrician, Welder, Mechanic Diesel, Mechanic motor vehicle(MMV), Turner, Machinist and Draughtsman(Civil) trades in accordance with Gazette of India Dtd:25.09.2019 of Ministry of Skill Development and Entrepreneurship(MSDE) under sub-section(1)of section 37 of the Apprentice Act 1961, amended 2014 & Apprenticeship Rules 1992 and as per the directions of Regional Directorate of Skill Development Entrepreneurship(**RDSDE**), Hyderabad.

As per the new GoI guidelines, SCCL has registered in Advanced Training Scheme **NAPS** web portal www.apprenticeshipindia.org of "Ministry of Skill Development and Entrepreneurship(MSDE) of Govt of India for all ten area MVTCs as Establishments to enable the interested eligible candidates to register their names to undergo Apprenticeship training in any area of the SCCL.

The SCCL web portal will open from **25.07.2022** morning 11A.M to **06.08.2022**, evening 5 P.M for enrolment of applications. The interested candidates are advised to register their applications accordingly as per guidelines given in the circular and Annexure-A.

The eligible candidates who are interested to undergo apprenticeship training in SCCL should register their applications through online in the web portal of the company (www.scclmines.com/apprenticeship) only after enrolling their names in the Government Web portal www.apprenticeshipindia.org else application will be rejected. Candidates who have already registered in the old NAPS web portal www.apprenticeship.gov.in should **migrate** completely(100%) in to the NAPS new web portal www.apprenticeshipindia.org.

Selection criteria :

1. Selection of the candidates will be based on **inter-se-seniority with reference to the year of passing ITI**. In case, there are more number of applicants than the number of slots available pertaining to a particular year of passing such candidates will be selected based on marks secured by them in the ITI exam.
2. **Open** (Non-Local & Local) :**5%** and **Local** candidates :**95%** will be selected in Others category, as per guidelines of SCCL recruitment cell.
- 3 The applicants name, father's name & Date of Birth should match in SSC, Aadhar certificate and in both SCCL & NAPS Web portals. Same Mobile no., e-mail_id entered in NAPS portal should be entered in the SCCL web portal and should not be changed until selection/contract process completes.

4. Candidates belonging to erstwhile four districts of Khammam, Warangal, Karimnagar & Adilabad (Current 16 districts in the State of Telangana) namely Khammam, Bhadradi- Kothagudem, Warangal Rural, Warangal Urban, Jangoan, Mahabubabad, Mulugu, Jayashankar-Bhoopalpalli, Karimnagar, Peddapalli, Jagityal, Rajanna-Sircilla , Adilabad, Nirmal, Asifabad-Komarambheem & Mancheryal will come under '**Local**' Category and those belonging to other than these 16 districts of Telangana State will come under '**Non-Local**' Category.

5. RESERVATION TO LOCAL CANDIDATES:

- a. Reservation to the local candidates is applicable as provided in the Rules amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should produce study certificate for **not less than four consecutive academic years** prior to & including year in which he/she appeared for 7th class(from 1st to 7th class) (**Enclosure-B**). (OR)
- b. Residence Certificate in the Proforma (**Enclosure-C**) only for those candidates who have not studied in any Educational Institutions as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.
6. Maximum age limit for the candidates applying for apprenticeship online registration is 28 years(i.e candidates born before **23.07.1994** are not eligible) for un-reserved candidates and 33 years for SC,ST& BC reserved candidates(i.e candidates born before **23.07.1989** are not eligible) as on notification date i.e 23.07. 2022.Minimum age should be Eighteen(18) years as on notification date(i.e candidates born after**23.07.2004** are not eligible as per mines act.
7. **Open(Local+Non-Local):5%**, Reservation for **Local:95%,SC(15%),ST(6%), BC-A(7%),B(10%), C(1%) ,D(7%), E(4%)&EWS(10%)** in others category slots will be followed as per extant policy. If candidates are not available in that quota in any trade, they can be shifted other trade/ category at the desecration of management . As per selection criteria only eligible female candidates will be selected. The Selected female candidates also have to undergo apprenticeship training in Mines/Depts.
8. First preference will be given for "**on roll employees**" of SCCL having ITI certificate(ITI study period should be before appointment or should have NOC for attending exams, if appeared exams after joining in SCCL) and thereafter to Company's **on roll employee children**(with ID card/ EPR view copy attested by Welfare Officer/ HOD) and **PDFs/PAFs** (With proof of RDO/Tahasildar certificate attested by Estates HOD & Area SO to GM or Certificate issued by Area GM with PDF/PAF details . **Five(5%)** of left over slots (after slots given to all on roll employee candidates) will be earmarked for **PDFs/PAFs**.

9. Before submitting application in web portal, candidate should ensure all the details entered by him are correct, else application will be rejected.
10. Applications with corrections are not accepted and requests for changes in applications at MVTCs are not entertained.

The candidates who have enrolled their applications in SCCL website (www.scclmines.com/apprenticeship) should submit the printout hard copy of application duly signed along with photo and NAPS portal printout from 26.07. 2022 to 08.08. 2022 at any area MVTC(Establishment) as detailed below:

Erstwhile District	Current Districts	Registered MVTCs
Adilabad	Adilabad, Nirmal, Asifabad-Komarambheem & Mancheryal	Golet,BPA,Mandamarri Srirampur,
Karimnagar	Karimnagar, Peddapalli, Jagityal & Rajanna-Siricilla	Ramagudam-I Ramagudam-II, Ramagudam-III/APA
Warangal	Warangal Rural, Warangal Urban, Jangoan, Mahabubabad, Mulugu & Jayashankar-Bhoopalpalli	Kothagudem Manuguru Bhupalpalli and Yellandu
Khammam	Bhadradi - Kothagudem, Khammam	

Last date for receiving of Applications along with necessary copies of certificates in Area MVTC is **8.8.2022**. Guidelines/Instructions to be followed in furnishing the information/details in the applications and other relevant information given in the **Annexure-A**.

Scrutiny of web applications/data should be done by Managers & Team of respective Area MVTCs as per the guidelines by **12.08.2022**. Final selection list will be prepared at Corporate by the Committee constituted for the purpose.

The selected candidates will be given apprenticeship training in their respective Trades for a period of one year(12 Months) in the Mines/Departments of SCCL after IME exam through MVTCs concerned under the Apprentices Act 1961, amended 2014.The candidate will be placed as per vacancy in SCCL and as per one of the **Four(04)** option choices given by the candidate in the SCCL portal.

Wide publicity may please be given in all the Mines/Departments and in the surrounding areas of our coalfields through all means of communication i.e Notice boards , press, electronic media, pasting posters, canvassing through Singareni Seva Samithi and SEWA etc., enabling the candidates with ITI qualification to register their applications.

Necessary action may please be taken accordingly.

This issues with the approval of the Competent Authority.


General Manager(HRD)

- C.C: All Directors :: Regional Director,RDSDE,Hyd.
CTC,STPP/GM, CDN, Hyd/All Area GMs,All Corp GMs &HODs /CMO,MH,KGM
GM(PER)-Wel & RC : With a request to advise the concerned to arrange to give the press notification of the above circular.
GM(IT) - With a request to advise the concerned to arrange to open portal And for scrolling.



THE SINGARENI COLLIERIES COMPANY LIMITED

(A Government Company)

HRD DEPARTMENT, CORP.

ANNEXURE -A

**INFORMATION AND GUIDELINES FOR APPLICATION OF ITI TRADE
APPRENTICESHIP IN SCCL FOR THE YEAR 2022-23**

1. This Trade Apprenticeship in SCCL, is for a period of one year (Twelve Months only) under the Apprentice Act 1961, amended 2014 on a fixed stipend ₹8050/- [For Two years ITI candidates- Electricians, Fitters, Turners, Machinists, Mechanic Motor vehicles (MMV), Draftsman – (civil)] and ₹7700/- [for One year ITI candidates– Diesel Mechanics & Welders (Arc & Gas)] per Full month, as per the Gazette of India (GOI), MSDE for National or state certificate holders only. The candidate should have studied in the Central or state Govt. Registered / approved ITI 's only & should possess NCVT Certificate. Intermediate vocational students and SCVT certificate holder are not eligible to apply as ITI Trade Apprentices as per guidelines of RDSDE, Hyd.
2. While submitting the hard copy of application by the candidates after registering/migrating in to the new NAPS Govt. web portal (www.apprenticeshipindia.org) and in the SCCL portal www.scclmines.com/apprenticeship, they are advised to submit the following self attested certificates (Hard Copies) by Regd. post/Courier/Directly at drop box in any one of the MVTC in SCCL.
 - a) Passport size photographs (with signature on photo) : 1 Nos.
 - b) Printout of SCCL web application duly signed : 1 Copy
 - c) Printout of new NAPS web application with regn.no. : 1 CopyIf hard copy of application not submitted, it won't come to received list of MVTC for verification and it deems as candidate not interested.
3. You have to upload Soft copies of the following Four (4) original certificates (Not Xerox copies) in "pdf" format only (size 50kb to 250kb) in the SCCL portal along with scanned photo (10 to 50kb) of 3.5cm x 4.5cm size with signature at bottom while registering the application, else application will be rejected. Ensure documents should be visible. The applicants candidature will be based on the correctness of the uploaded documents.
 - A) Date of Birth / SSC certificate - pdf file : For all candidates.
 - B) ITI Certificate - pdf file : For all candidates.
 - C) Reservation certificate - pdf file : For ST/SC/BC-A,B,C,D,E candidates and Economically Weaker Section (EWS) candidates only
 - D) Local Certificate: Other category only (Enclosure B or C) - pdf file
On Roll Employee : Certificate issued by Mine Manager/H.O.D - pdf file
Employee Childen: EPR view/Certificate issued by H.O.D - pdf file
 - E) PDF/PAF candidates : Certificate issued by RDO/Tahasildar and attested by HOD of Area Estates Dept & SO to GM or Certificate issued by Area GM with PDF/PAF details -- pdf file

4. You will be terminated from apprenticeship training, if you have already undergone Training/ registered for Training in the above trade under The Apprentices Act.1961, amended 2014 in SCCL or any other Organization and you should submit an under taking to that effect in application.
5. Suppression of facts by the applicant shall lead to disqualification at any stage of the selection process or termination even after joining.
- 6 Your selection will also be subject to requirements as stipulated by the Regional Director, Regional Directorate of skill Development and Entrepreneurship, (RDSDE), Hyderabad & www.apprenticeshipindia.org. new NAPS portal .
- 7 Candidates who have already registered in the old web portal www.apprenticeship.gov.in should migrate(complete 100%) to NAPS new web portal www.apprenticeshipindia.org.
- 8 Application with out migration from old portal or partial migration will be rejected at any stage.
- 9 SCCL is no way connected for NAPS portal migration. Candidates should migrate on their own or though Internet centres by down loading migration procedure from the NAPS - govt. portal .
- 10 In SCCL portal candidate should enter the same e- mail id and mobile number which were entered in the NAPS portal www.apprenticeshipindia.org .The same e-mail id and mobile number should be continued without change until the selection process completes. If candidates Changes or forgot his e-mail id/pass word, he cannot create contract in NAPS portal & not allowed for Apprenticeship.
- 11 Your name, Fathers/Mothers name, Date of birth and year of ITI Pass etc., in portals should match with SSC/Birth certificate, Aadhar card and ITI Certificate else your application may be rejected at MVTC during scrutiny.
- 12 For any false claim as On roll employee/On roll employee children or PDF/PAF or required certificates are not enclosed in portal or with hard copy of application or any mismatch of details of application with certificates, your application will be rejected at MVTC during scrutiny or at Corporate.
- 13 The candidates will not be intimated reasons for the rejection of application.
- 14 Even after selection, if apprenticeshipindia.org web portal denies your contract due any mismatch of details or pre existence of your contract in portal, you will not be allowed for apprenticeship.
- 15 If any details given by you found incorrect, you will be terminated at any time during apprenticeship and cost of training will be recovered from you/your surety .

- 16 The Training of the Apprentice shall be terminated without intimation following unauthorized absence of the candidate to training for a period of more than 15 days.
- 17 The selected candidates have to make their own arrangements for lodging and boarding during the entire period of training. They have to submit agreement bond, indemnity bond and physical fitness certificate along covid Vaccination certificates report while joining.
- 18 The selected candidates during the entire period of training, they have to under go Apprenticeship training at the area allotted to them by following covid-19 precautions.
- 19 The selected candidates have to execute a Bond and on line Contract registration of Apprenticeship after reporting for Enrolment as Trade Apprentice under The Apprentices Act:1961. Till that time they will not be inducted and stipend will not be paid.
- 20 The selected candidates will be also governed by terms and conditions of Annexure-I which will be given along with offer letter.
- 21 The selected candidates in respect of Absconding/Termination of apprenticeship contract, for any reason, as per section 7 of apprenticeship Act, 1961, shall refund the employer, the cost of training such amount as may be determined by the Apprenticeship Adviser / Regional Directorate of skill Development and Entrepreneurship (RDSDE), Hyderabad
23. Selected candidates are entitled for stipend as per the provision of Apprentice Act, 1961. The Apprentices are not eligible for any other financial/service benefits except the monthly Stipend applicable during the period of Training.
24. All the selected external candidates should open account in Union Bank of India(in any SCCLsalary disbursing branches -List available at MVTCs) and accidental insurance Policy by paying necessary premium amount by the candidates during their one year training period .
25. No TA & DA shall be admissible for joining, if selected.
26. Selected candidates should produce all original certificates/Aadhar card, while reporting for Apprenticeship. Any mismatch with uploaded softcopies or with portal data is liable for rejection.

Addresses of Ten Area MVTCs in SCCL

1. Mines Vocational Training Centre(MVTC), KGM
The Singareni Collieries Company Limited, Kothagudem Area, Rudrampur.
BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA STATE
PIN: 507119 Ph: 08744-250675, Mobile no: 9491145298.
2. Mines Vocational Training Centre(MVTC),MNG
The Singareni Collieries Company Limited, Manuguru Area
BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA STATE
PIN: 507117 Ph/Mobile No: 9491145195
3. Mines Vocational Training Centre(MVTC)YLD
The Singareni Collieries Company Limited, Yellandu Area
BHADRADRI KOTHAGUDEM DISTRICT, TELANGANA STATE
PIN: 507124 Ph/Mobile No: 9491145290
4. Mines Vocational Training Centre(MVTC),BHPL
The Singareni Collieries Company Limited, Bhupalpalli Area
JAYASHANKAR BHUPALAPALLY DISTRICT, TELANGANA STATE
PIN: 506169 Ph/Mobile Number: 8333992041.
5. Mines Vocational Training Centre(MVTC),APA
The Singareni Collieries Company Limited, APA/RG3 Area
PEDDAPALLI DISTRICT, TELANGANA STATE
PIN: 505212 Ph: 08728260583 Mobile No: 9491145374
6. Mines Vocational Training Centre(MVTC)
The Singareni Collieries Company Limited, RG-II Area
PEDDAPALLI DISTRICT, TELANGANA STATE
PIN: 505212 Ph: 08728 250071 Mobile No: 8332974639
7. Mines Vocational Training Centre(MVTC)
The Singareni Collieries Company Limited, RG-I Area
PEDDAPALLI DISTRICT, TELANGANA STATE
PIN: 505209 Ph: 08728 244370 Mobile No: 8332974114
8. Mines Vocational Training Centre(MVTC)
The Singareni Collieries Company Limited, Srirampur Area.
MANCHERIAL DISTRICT, TELANGANA STATE
PIN: 504303 Ph: 08736-238213 Mobile No: 9491088736
9. Mines Vocational Training Centre(MVTC),MMR
The Singareni Collieries Company Limited, Mandmarri Area
MANCHERIAL DISTRICT, TELANGANA STATE
PIN: 504231 Ph: 08736-222571 Mobile No: 9491144480
10. Mines Vocational Training Centre(MVTC),BPA
The Singareni Collieries Company Limited, Bellampally Area
Komaram Bheem Asifabad DISTRICT, TELANGANA STATE
PIN: 504292 Ph/Mobile No: 9491145363.

SCHOOL STUDY CERTIFICATE

Name of the Student:

Father's Name:

Class	Name and Place of School	District	Duration of study giving month and year
I			
II			
III			
IV			
V			
VI			
VII			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School(s):

Town/Village:

District:

Station:

Date:

Signature of the Head of the Educational Institution(s)

With Seal:

I - Certificate of Residence

(To be produced by such candidates who have not studied in any Educational Institutions during the whole or any part of the relevant 4/7 years period)

It is hereby certified-

(a) that Sri/Srimathi/Kumari

S/o, W/o, D/o _____ appeared for the first time for the 7th class examination in _____(month) _____(year);

(b) that he/she has not studied in any educational institution during the whole/ a part of the **4/7 consecutive academic years** ending with academic year in which he/she first appeared for the aforesaid examination;

(c) that in the **4/7 years** immediately preceding the commencement of aforesaid examination,he/she resided in the following place / places namely.

Sl.no	Village	Taluk	District	Period
1				
2				
3				
4				
5				
6				
7				

Office Seal

Officer of the Revenue Department not below the rank of Tahsildar or Deputy Tahsildar in independent charge of a Sub-taluk.

Station:

Date: